

EAST HERTS COUNCIL

LICENSING COMMITTEE – 14 MARCH 2013

REPORT BY DIRECTOR OF NEIGHBOURHOOD SERVICES

12. REPORT ON LICENSING ACTIVITY QUARTER 4 OF 2012

WARD(S) AFFECTED: ALL

Purpose/Summary of Report:

To update members on activity in the licensing department re:

- processing licences,
- enforcement activity, and
- other implementation of the Service Plan.

<u>RECOMMENDATION FOR LICENSING COMMITTEE: that</u>
--

(A)	The report be received.
------------	--------------------------------

1.0 Background

1.1 This report presents data by full quarters on processing and enforcement data, and Licensing Sub Committee involvement, on licences, notices, and permits, and applications including:

- Alcohol, entertainment, and late night refreshment licences under the Licensing Act 2003,
- Gaming under the Gambling Act 2005,
- Taxi drivers, vehicle proprietors and operators.

1.2 This report also records developments in the service that implement the Service Plan.

2.0 Report

2.1 See Essential Reference Paper B for performance data for quarter 4 of 2012: 1 October – 31 December 2012. This contains the numbers of applications or notices received, and totals of current licences.

2.2 During this quarter the enforcement team have undertaken 72 visits or inspections. These have been analysed further and are recorded as:

All complaints regarding taxis and premises have been fully investigated.

2.3 In respect of premises, the breaches of the licences have been addressed in accordance with our Licensing Enforcement Policy. Currently at the time of reporting there are 26 outstanding invoices. There is new system currently being implemented to chase outstanding invoices by issuing suspension notices for non payment of renewal fees.

2.4 A significant part of the enforcement team's work is to ensure that all documentation for taxi drivers and vehicles are current and licenses are valid. During this quarter 69 letters were produced.

2.5 Under the penalty points system a total of 128 points have been imposed against 60 licence holders. This is continuing to contribute to improvements in drivers and proprietors behaviour.

3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

None.

Contact Member: Councillor Malcolm Alexander – Executive Member for Community Safety and Environment.
malcolm.alexander@eastherts.gov.uk

Contact Officer: Brian Simmonds – Head of Community Safety and

Health Services, Extn: 1498.

brian.simmonds@eastherts.gov.uk

Report Author:

Jenny Mills – Licensing Enforcement Officer, Extn:
1674.